

CITY OF MILFORD  
SPECIAL MEETING  
JULY 24, 2006  
MINUTES

A special meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Office in said City on the 24th day of July 2006 at 6:00 pm. Present were: Mayor J. Elaine Plessel; Council members: Dean Bruha, Rick Fortune, Terry Good, Lyle Neal; Attorney Robert Blevens; City Clerk Jeanne Hoggins; Chief of Police Forrest Siebken and Maintenance Supt. Mark Frey. Also present: Ron Bottorff and Dennis Jeppson with JEO and Larry Jantze.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Plessel called the meeting to order at 6:00 p.m. **Paving Discussion, Jantze Thornridge Phase III, JEO:** Ron Bottorff with JEO Consulting Group presented a draft agreement for engineering services to perform paving on 7<sup>th</sup> Street and a portion of 6<sup>th</sup> Street in the Jantze Thornridge First Addition, Phase III Development. The agreement will be reviewed by Attorney Blevens and the Council for approval at the regular August 1, 2006 council meeting. Bottorff stated that creation of districts will need to be done. Cost for basic engineering services including preliminary design, final design, bid letting, construction and post construction in the amount of \$14,770.00. An additional \$4,030.00 was noted for 62 hours of construction review. Dennis Jeppson will oversee the project.

Mayor Plessel informed the group that the Open meetings poster is located on the south wall.

**Budget Preparation:** Mayor and Council reviewed the budget line by line. Final figures will be added by Hoggins and submitted to the Accountant, Dennis Kubicek.

**Set Salaries:** Salary increases were discussed by the Council. Fortune suggested 3.5%. Mayor Plessel noted the cost of living increase is at 4.1%. Discussion was held as to how the increase should be determined. Bruha suggested 4%, which would cover the cost of living. All council members agreed. Good asked how Milford compares to other communities. Frey noted that a lot of towns have employees with specific jobs or titles. Milford

employees are versed in many different areas. Siebken stated that Milford is unique with the close proximity of Lincoln and also the S.C.C. Bruha made a motion to approve a 4% increase, Fortune seconded it. Discussion was held regarding pay increase of the Pool Manager, Asst. Pool Manager, Recreation Director, Library Clerk and Sr. Center custodian positions. Bruha amended his motion with the following changes: 4% increase for full-time employees, 4% increase for part-time employees as presented on summary sheet; Pool Manager, Asst. Pool Manager, Recreation Director salaries remain the same and Library Clerk and Sr. Center custodian receive a .15 increase. Fortune seconded the amended motion and Roll call vote follows: Bruha yes, Fortune yes, Good yes, Neal yes. Motion carried. Salary increases will be presented to City Clerk Hoggins for preparation of Salary Ordinance.

**ADJOURNMENT:** A motion was made by Good and seconded by Fortune to adjourn the meeting. Roll call vote: Good yes, Fortune yes, Bruha yes, Neal yes. Motion carried and meeting adjourned at 8:35 pm.

---

Jeanne Hoggins, City Clerk

---

J. Elaine Plessel, Mayor

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of July 24, 2006 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

---

Jeanne Hoggins, City Clerk